



Special Order
No.30, s. 2025

**Subject: RECONSTITUTION OF THE CARAGA STATE UNIVERSITY
ADMINISTRATIVE COUNCIL**

Pursuant to Section 22 of the Commission on Higher Education (CHED) Memorandum Order 07, s. 2022¹ and Article 8 of the Caraga State University (CSU) Code², and in coherence with the approved Revised CSU Organizational Structure³, the Administrative Council of Caraga State University is hereby reconstituted as follows:

No	Designation/Position
1	University President
2	Vice President for Academic Affairs
3	Vice President for Research and Development, Innovation and Extension
4	Vice President for Administration and Finance
5	Vice President for Executive Operations
6	Vice President for Student Affairs and Auxiliary Services
7	Campus Director, CSU Cabadbaran Campus
8	University Legal Officer
9	Director, Internal Audit Services
10	Dean, Graduate School
11	Dean, School of Medicine
12	Dean, College of Agriculture and Agri-Industries
13	Dean, College of Computing and Information Sciences
14	Dean, College of Education
15	Dean, College of Engineering and GeoSciences
16	Dean, College of Humanities and Social Sciences
17	Dean, College of Mathematics and Natural Sciences
18	Dean, College of Forestry and Environmental Sciences
19	Dean, College of Business and Accountancy
20	Dean, College of Engineering and Information Technology
21	Dean, College of Industrial Technology and Teacher Education
22	Dean, College of Tourism and Hospitality Management
23	Division Chief, Administrative Services
24	Division Chief, Campus Facility, Safety and Security Services
25	Division Chief, Financial Management Services
26	Division Chief, Resource Generation and Entrepreneurial Services
27	Division Chief, Strategic Foresight and Management
28	Division Chief, Information and Public Affairs
29	Director, Research & Development and Innovation Services Office
30	Director, Research & Development and Publication Office
31	Director, Extension Services Office
32	Director, Technology Transfer and Licensing Office
33	Director, Technology Business Incubator Office
34	Director, Project Management Office and GAD Focal Person
35	Director, Disaster Risk Reduction Management
36	Director, Office of the Admission & Scholarship
37	Director, Office of the Counselling & Career Services

¹ The 2022 Revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) No. 8292, amending CHED Memorandum Order (CMO) No. 03, series of 2001: The 20001 Revised Implementing Rules and Regulations of the Republic Act (RA) No. 8292, the Higher Education Act of 1997”

² CSU BOR Res. No. 46-16, s.2019: Resolution Approving the Caraga State University Code

³ CSU BOR Res. No. 85-16, s.2024: Resolution Approving the Proposed Revision of the CSU Organizational Structure



No	Designation/Position
38	Director, Management Information System
39	Director, Alumni Relations Office
40	University Registrar
41	University Librarian
42	Division Chief, Academic Affairs
43	Division Chief, Research and Development, Innovation and Extension
44	Division Chief, Administration and Finance
45	Division Chief, Executive Operations
46	Division Chief for Student Affairs and Auxiliary Services
47	University and Board Secretary
48	Representative, Non-Teaching Association
49	Representative, Faculty Association *
50	Representative, University Student Government **

**President of the Faculty Association of either campus who is not the sitting regent/member of the CSU-BOR.*

***President of the University Student Government of either campus who is not the sitting regent/member of the CSU-BOR.*

In accordance to Section 23 on the Duties of the Administrative Council per CHED CMO 07, s. 2022, the Administrative Council so formed and constituted shall review and recommend to the Governing Board policies governing administration, management, and development planning of the University.

This order supersedes other orders not consistent with it and shall take effect immediately, unless otherwise amended or revoked by competent authority.

For information and guidance.


ROLYN C. DAGUIL, PhD
University President